

River Delta Fire District - BOARD OF DIRECTORS
Les Wolfson - Joe Deak – Lamonte “Monty” Evert
REGULAR MEETING MINUTES

July 13, 2021 at 10:00 AM

River Delta Fire District, Fire Station 94 - 16969 Jackson Slough Road Isleton, CA

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE. 10:00 am**
X Les Wolfson, _X_ Joe Deak, _X_ Monty Evert, _X_ Chief Cutino _X_ Larry Gardner

2. **CLOSED SESSION**

3. **Adoption of the Agenda:** Move (M) Deak, Second (S) Evert

4.. **Public Comment**

Members of the audience may comment on any item of interest to the public within the subject matter jurisdiction of the Fire Board and on any item specifically agenzized. With certain exceptions, the Fire Board may not discuss or take action on items that are not on the agenda. Members of the audience wishing to address a specific agenzized item are encouraged to offer their public comment during consideration of that item. **Please limit your comments to 3 Minutes.** NONE

5. **CHIEF’S REPORT: Chief Cutino:** Four staff members have been hired by other agencies and Calfire. Four new graduates have been added to staff, two from Los Positas and two from Merit College. Congratulations to the new and departing staff.
Equipment: Minor repairs are needed on the Spartan and OES. The Spartan also needs new tires.
Structure PPE: \$24,000 for physicals was received, 16 personnel were reimbursed a total of \$1572., leaving a balance of \$22,754 available for future PPE purposes. We are progressing toward where we can pay for 10 or 11 sets of PPE but we need approximately 10 more at \$2,500 per set. The Chief is looking for grants to continue furnishing the PPE.
Grants: Received notice of award of an Office of Cal Safety grant for \$18,000 but not yet received the money. It is for an enhancement of the Auto Extrication Equipment.
Performance: Over the last month the District has rendered mutual aid to Montezuma Fire on 4 different occasions. Our guys did a great job. Rio Vista Fire has responded to several calls within the River Delta Fire District without giving notice to River Delta. One of these calls was just across the street at Hy 12 and Jackson Slough. Chief Cutino has talked to dispatch regarding the notification issue.
General: There has been a cat problem with cat food being left for cats attracting other wild animals. Cat food will not be left out. Due to the nearly doubling of staff, it has become necessary to investigate how to expand operations and there is the need to create a new position. The position will be Deputy Chief of Operations and Training and will be filled by Captain Matt Balzarini. Congratulations to Matt. The Chief also mentioned the LAFCO meeting which rescinded the previous action of trading parcels with the Delta Fire Protection District. One can view the meeting to hear the dialogue if one so desires.

6. **ACTION ITEMS (new business)**

6.1 Approval of Minutes: June 8, 2021 M-Evert, S-Deak

6.2 Administrator’s Report

A. Payment of bills. \$39,348.33, M-Evert, S-Deak, Inquiry was made as to whether or not the Fire District could issue Warrants for payments, rather than having to go through the County for issuance of payments. The administrator will have to look into the issue and report back.

B. Discussion/Acceptance of FY 2018/19 Audit Report and findings, Start of FY 19/20 Audit. The Audit report was reviewed with the Board as well as the audit findings. The Chief and the Administrator will address the findings and respond to the Auditor. The report was accepted and filed. The audit will start on August 23, 21th the auditor performing work at the district on that day. M-Wolfson, S- Deak

C. Discussion/Approval of Contract for Special Assessments: It was determined that the same company, Capitol Public Finance Group will accumulate and submit the Assessments. M-Wolfson, S-Evert

D. Sign Authorized signature list for County Financial Transactions: Signatures collected and submitted to County.

7. BOARD MEMBER COMMENTS:

Wolfson: Reminder of Ethics Class availability

Deak: Nothing

Evert: Voter registration form 470 received. No action necessary

- 8. Action Items (Old Business):** Follow up regarding letter to Delta Fire Protection District : Chief Cutino received a copy of the Board letter from Don Lockhart to the LAFCO Board and it recommended rescission of their prior approval of the parcel swap with Delta Fire Protection District. He also learned that the Sacramento Regional Comms Center sent a letter supporting the Districts position. The Delta Fire Protection District did not respond to the letter sent to them advising of the Districts position regarding a Brown Act Violation and they did not accept the Boards invitation to come to the meeting to address the issue in person. Research indicates that to pursue a Brown Act Violation involves suing the offending party, which the Board has not done. The LAFCO meeting is available for viewing on the LAFCO web site and the Board was encouraged to view the meeting of July 7, 2021.

9. REPORTS / Presentations

9.1. Assistant Chief's report: Chief Gardner working on the slab behind the out bay needs labor, muscle, and time from staff, for the rebar and concrete pour of 60 yards. Ken Jenkins has the experience and time and would be a helper at a rate of \$25.00 an hour. A motion was made to do so. M- Wolfson, S-Deak.

- 10. FUTURE AGENDA ITEM REQUESTS:** None

- 11. ADJOURNMENT:** 12:30. M-Wolfson, S-Deak